



Pt. Mohan Lal SD College for Girls

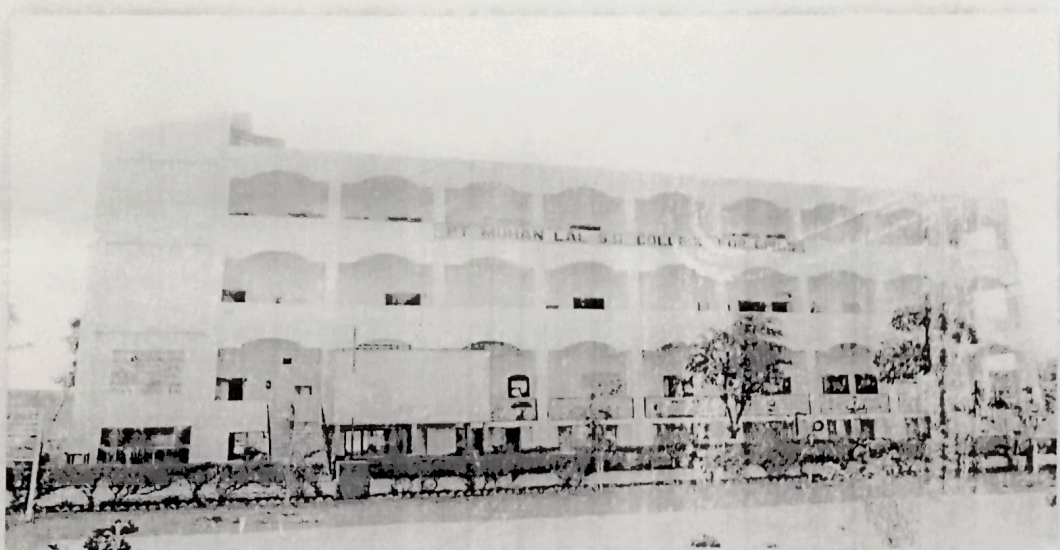
Affiliated to Guru Nanak Dev University, Amritsar
NAAC ACCREDITED : "B" GRADE
(Under the Aegis of GGSDS College Society, Chandigarh)

Ref. No. Sdfgc/1192-2

Dated 11.7.23

IQAC Meeting Record

(Session 2023-24)



PT MOHAN LAL SD COLLEGE FOR GIRLS,

FATEHGARH CHURIAN, DISTT. GURDASPUR

143602

CONTACT US: 01871-502960, 502515



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Ref. No. sd.fgc/1192-2

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College Calendar (Session 2023-2024)

July-2023

- I. IQAC-Meeting with staff
- II. College Admission
- III. Orientation Program
- IV. Death Anniversary of Sh. Upkar Krishan Sharma Ji

August-2023

- I. Inaugural Hawan
- II. Talent Hunt
- III. Death Anniversary Of Pandit Mohan Lal Ji
- IV. Add On Certificate Courses
- V. Extension Lecture/FDP's/Departmental activity
- VI. Independence Day Celebration
- VII. Van Mahautsav/ Environmental activities

September-2023

- I. Teachers Day Celebration
- II. Hindi Divas
- III. NSS Day
- IV. Central association Formation
- V. Extension Lecture/FDP's/Departmental activity
- VI. Mentor-Mentee Session

October-2023

- I. IQAC Meeting
- II. Pre semester exam
- III. PT Meet
- IV. Educational tours
- V. Youth festival and co-curricular activities

November/December-2023

- I. Punjab Day Celebration/Punjabi Saptah
- II. Out Reach Program.
- III. Celebration of Gurpurab
- IV. Diwali celebration
- V. University Exams



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- VI NSS Cam
- VII Winter break

January-2024

- I. IQAC Meeting
- II. Celebration of Lohri Festival
- III. Science fair
- IV. Techno Fest
- V. Celebration of Republic Day
- VI. Extension Lecture/FDP's/Departmental activity

February-2024

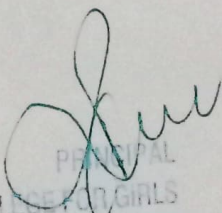
- I. Fun Fair
- II. Sports Meet
- III. Departmental Workshops
- IV. Maat Bhasha Diwas

March-2024

- I. IQAC Meeting
- II. Extension lecture/Departmental Workshops/Activities
- III. International Women Day Celebration
- IV. Pre Semester Exam
- V. PT Meeting
- VI. Awareness programs

April/May-2024

- I. Pre Semester Exam
- II. PT Meeting
- III. National Panchayati Raj Day
- IV. Labor Day
- V. Earth Day
- VI. Convocation/Farewell of UG and PG Classes
- VII. University Exams


PRINCIPAL
PT. MOHAN LAL S.D. COLLEGE FOR GIRLS
FATEHGARH CHUNIAN



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Ref. No. *Sd.fgc/1192-8*Dated *11.7.23*

Composition of IQAC Team

| Category | Number |
|------------------------|--------|
| Chairperson | 01 |
| Coordinator | 01 |
| Faculty Member | 06 |
| Member Management | 02 |
| External Members | 02 |
| Administrative officer | 01 |
| Alumni Member | 01 |
| Student Representative | 01 |
| Total | 15 |



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Ref. No. *sd fg 11.92* →

Dated *11.7.23*

NOTICE

It is to bring in notice of all the faculty members about the formation of IQAC for the session of 2023-24.

The current list of the members is attached here with:-

[Signature]
PT. MOHAN LAL S.D. COLLEGE FOR GIRLS
Mrs. Pardeep Kaur

(Off. Principal)

Dated :-11.7.2023



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Ref. No. *sd_fg_c/1192-2*

Dated*11.7.23*....

Members of IQAC

Session (2023-2024)

Chairperson:

Mrs. Pardeep Kaur *[Signature]*

Coordinator:

Mrs. Jiwan *[Signature]*

Administrative Officer:

Mr. Manoj Kumar *[Signature]*

Members from Faculty:

Dr. Rashmi Sharma *[Signature]*

Mrs. Deepinder Kaur *[Signature]*

Miss Parminder kaur *[Signature]*

Mrs. Ravinder kaur *[Signature]*

Mrs. Savita *[Signature]*

Ms. Simarjit Kaur *[Signature]*

Member from the Management:

Mr. Rohit Bibra

Mr. Vinesh Shukla *[Signature]*

External Members:-

Dr. Randhir Singh *[Signature]*

S. Sohan Singh *[Signature]*

Alumni Representative: -

Ms. Amandeep Kaur (B.Com) *Amandeep Kaur*

Students Representative: -

Ms. Amandeep Kaur (B.Sc) *Amandeep Kaur*

[Signature]
PT. MOHAN LAL S.D. COLLEGE FOR GIRLS
FATEHGARH CHURIAN

Meeting 1



Pt. Mohan Lal SD College for Girls

Affiliated to Guru Nanak Dev University, Amritsar
NAAC ACCREDITED : "B" GRADE
(Under the Aegis of GGSDS College Society, Chandigarh)

Ref. No. sdfgc/1192-B

Dated 12.7.23

Meeting circular

Meeting of IQAC will be held on 13.7.2023 at 12:00 noon in the principal office. All the members are intimated to be present in time.

The agenda will be as follows:-

1. Planning for the new semester
2. Discussion on NEP 2020
3. Suggestions for income generating sources
4. Suggestions for quality initiatives

From:-

Mrs. Pardeep Kaur

(Principal)

NAAC Coordinator

Mrs. Jivani



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Ref. No. *Sd fgc/1192-B*

Dated *12.7.23*

Minutes of the Meeting

Meeting of IQAC was held on 13.7.2023 at 12:00 noon in the principal office. The circulated agenda was discussed.

List of the members:-

Chairperson:

Mrs. Pardeep Kaur *[Signature]*

Coordinator:

Mrs. Jiwan *[Signature]*

Administrative Officer:

Mr. Manoj Kumar *[Signature]*

Members from Faculty:

Dr. Rashmi Sharma *[Signature]*

Mrs. Deepinder Kaur *[Signature]*

Miss Parminder kaur *[Signature]*

Mrs. Ravinder kaur *[Signature]*

Mrs. Savita *[Signature]*

Ms. Simarjit Kaur *[Signature]*

Member from the Management:

Mr. Rohit Bibra *[Signature]*

External Members:-

Dr. Randhir Singh *[Signature]*

Alumni Representative: -

Ms. Amandeep Kaur (B.Com) *Amandeep Kaur*

Students Representative: -

Ms. Amandeep Kaur (B.Sc) *Amandeep Kaur*



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Ref. No. *sd.fgc.1192-B*

Dated *12.7.23*

Proceeding of the Meeting:-

Circulated agenda was thoroughly discussed and suggestion for given to be implemented.

Recommendation & Suggestions:

1. For the smooth functioning of new semester it was recommended to move strictly acc. to academic calendar which is prepared before hand
2. Whereas quality education is concerned arrange flip classes. For this motivate the faculty members to arrange lecture videos and make the students to complete their assignments at home after watching these videos.
3. As per the demands of new policy conduct a Health & Hygiene workshop
4. Develop a habit of organic living among the students
5. To make the students self-sufficient as well as to generate income, start some productive works

From:-

(Principal)

Mrs. Pardeep Kaur

NAAC Coordinator

Mrs. Jiwan



Pt. Mohan Lal SD College for Girls

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Ref. No. *Sd fgcc/111928*

Dated *12.7.23*

Action taken

1. Keeping in mind the Health & Hygiene medical checkup camp is arranged and for women hygiene awareness Pad Man movie is shown to the students
2. To make the students self-sufficient as well as to generate income Add-on courses are started.
3. To provide quality education to the young girls efforts are made to inculcate moral values like:-

Morning assembly is made a regular feature

Visit to old age home

4. To develop a habit of organic living herb garden is prepared by the Environmental society. Workshop stressing how to grow and use herbs is organized
5. To enrich the academic side of the students, they are made to attend the on line workshop on the topic of Online Stock Market
6. To groom the students before the starting of the session and to make them familiar with the institution.

From:-

Pt. Mohan Lal SD College for Girls
Mrs. Pardeep Kaur

(Principal)

NAAC Coordinator

Mrs. Jivan

Meeting 2



Pt. Mohan Lal SD College for Girls

Affiliated to Guru Nanak Dev University, Amritsar
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Ref. No. Sdfgc/1243-a

Dated 13.10.23

Meeting circular

Meeting of IQAC will be held on 14.10.2023 at 11:00 A.M. in the principal office. All the members are intimated to be present in time.

The agenda will be as follows:-

1. How to enrich the students
2. Suggestions for the students' welfare activities
3. How to create professional skills
4. Quality based initiatives
(Academically as well as administratively)
5. Any other

From:-

Mrs. Pardeep Kaur

(Principal)

NAAC Coordinator

Mrs. Jiwan



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Ref. No. *Sd.fgc/1243-a*

Dated *13.10.23*

Minutes of the Meeting

Meeting of IQAC was held on 14.10.2023 at 11:00 A.M. in the principal office. The circulated agenda was discussed.

List of Members:-

Chairperson:-

Mrs. Pardeep Kaur *[Signature]*

Coordinator:-

Mrs. Jiwan *[Signature]*

Administrative Officer:-

Mr. Manoj Kumar *[Signature]*

Members from Faculty:-

Dr. Rashmi Sharma *[Signature]*

Mrs. Deepinder Kaur *[Signature]*

Miss Parminder kaur *[Signature]*

Mrs. Ravinder kaur *[Signature]*

Mrs. Savita *[Signature]*

Ms. Simarjit Kaur *Simarjit kaur*

Member from the Management:

Mr. Rohit Bibra *[Signature]*

External Members:-

Dr. Randhir Singh *[Signature]*

Alumni Representative: -

Ms. Amandeep Kaur (B.Com) *Amandeep kaur*

Students Representative: -

Ms. Amandeep Kaur (B.Sc) *Amandeep kaur*



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Ref. No. *Sd.fgc/1243-a*

Dated *13.10.23*

Proceeding of the Meeting:-

Circulated agenda was thoroughly discussed and suggestions are given to be implemented.

Recommendation & Suggestions:

- Start Bridge classes
- Arrange workshops for the outgoing students in the crucial professional skills
- Offer certificate courses for sharpening the professional skills eg:- lectures on GST filing, Tax filing and return filing
- Make annual toppers meet a regular feature to elicit their views about the various aspects pertaining to their needs and aspirations

From:-

[Signature]
PT. Mrs. Pardeep Kaur

(Principal)

[Signature]
NAAC Coordinator

Mrs. Diwan



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Ref. No. Sdfgc/1243-a

Dated 13.10.23

Action taken

1. Interface meeting with the departments was conducted to discuss thoroughly on the short term courses.
2. Ground work was completed for the skill based courses which were decided to be added from session 2024-25 under JGNOU, Patiala
3. Visit of students to Reliance Smart Point with the purpose of providing them the awareness regarding sale and purchase

From:-

Mrs. Pardeep Kaur

(Principal)

NAAC Coordinator

Mrs. Jiwan

Meeting 3



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Ref. No. Sd.fgc./1268-a

Dated 5.1.24

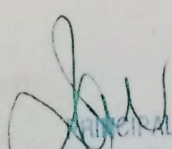
Meeting circular

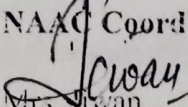
Meeting of IQAC will be held on 6th Jan. 2024 at 11:40 A.M in the principal office. All the members are intimated to be present in time.

The agenda will be as follows:-

1. Create social awareness among students
2. Self-appraisal of the faculty
3. Aware the students about the benefits of the skill development courses which are going to be added from open university Patiala
4. Convocation
5. Setting the month for the mid semester exams
6. Arranging of toppers meet for getting their feedback

From:-


Mrs. Pardeep Kaur
FATEHGARH CHURIAN
(Principal)

NAAC Coordinator

Mrs. Swan



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Ref. No. sd_fg/1268-a

Dated 5.1.24

Minutes of the Meeting

Meeting of IQAC was held on 6th Jan. 2024 at 11:40 A.M in the principal office. The circulated agenda was discussed.

List of Members:-

Chairperson:-

Mrs. Pardeep Kaur

Coordinator:-

Mrs. Jiwan

Administrative Officer:-

Mr. Manoj Kumar

Members from Faculty:-

Dr. Rashmi Sharma

Mrs. Deepinder Kaur

Miss Parminder kaur

Mrs. Ravinder kaur

Mrs. Savita

Ms. Simarjit Kaur

Member from the Management:-

Mr. Rohit Bibra

External Members:-

Dr. Randhir Singh

Alumni Representative:-

Ms. Amandeep Kaur (B.Com)

Students Representative:-

Ms. Amandeep Kaur (B.Sc)

PT. MOHAN LAL S.D. COLLEGE FOR GIRLS
FATEHGARH CHURIAN



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Ref. No. *sdfgc/1268-a*

Dated *5.1.24*

Proceeding of the Meeting:-

Circulated agenda was thoroughly discussed and suggestions are given to be implemented.

Recommendation & Suggestions:

1. Self-appraisal of faculty should be made a regular feature every year
2. For creating social awareness among students, activities like lectures, Nukar Natak should be organized
3. Convocation should be there after every three years and conduct the meeting with the alumni to seek their suggestions for the benefit of the institute.
4. Mid semester exams should be conducted after completing minimum 90% of syllabus and pattern of paper should strictly be according to the university pattern.
5. Arrange toppers meet to seek their suggestions on what improvements they want in addition to place their name in the university merit list.

From:-

[Signature]
PRINCIPAL
PT. MOHAN LAL SD COLLEGE FOR GIRLS
FATEHGARH CHURIAN

Mrs. Pardeep Kaur

(Principal)

[Signature]
NAAC Coordinator

Mrs. Jiwan



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Ref. No.Sd.fgc./1268-a

Dated5.1.24.....

Action taken

1. In the month of April alumni meet is organized. A cultural program is there in which college students as well as alumni participated. This will lead to make a strong bond between them.
2. On 20th April convocation is organized, this task is accomplished successfully.
3. MST was conducted strictly according to the university pattern.
4. Self-appraisal of faculty is filled and reviewed by the principal and faculty is motivated to put efforts to improve their profiles.

From:-

Mrs. Pardeep Kaur
(Principal)

NAAC Coordinator
Mrs. J. Wan

PL Mohan Lal SD College for Girls

Established by Guru Mohan Singh Educational Trust
Main Campus, Sector 17, Gurgaon
Under the Aegis of Board of School Education, Haryana

Meeting circular

Meeting 4

1. Welcome and introduction of members

2. Approval of agenda and minutes of the meeting

3. Presentation of the report of the committee

4. Discussion on the report of the committee



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Ref. No. Sdfgc/1277-a

Dated 15.4.24

Meeting circular

Meeting of IQAC will be held on 15.4.2024 at 11:40 A.M in the principal office. All the members and HOD'S are intimated to be present in time.

The agenda will be from suggestions collected from students through SSS (student Satisfactory survey) which is as follows:-

1. Make educational tours a regular feature
2. More use of Audio-Visual aids in teaching
3. Arrangement of historical trips
4. Maximum field visits/ internship efforts

From:-

PRINCIPAL

PT. MOHAN LAL S.D. COLLEGE FOR GIRLS
FATEHGARH CHURIAN

Mrs. Pardeep Kaur

(Principal)

NAAC Co-ordinator

Mrs. Jwan



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Ref. No. sd fg/1277-a

Dated 15.4.24

Minutes of the Meeting

Meeting of IQAC was held on 15.4.2024 at 11:40 A.M in the principal office. The circulated agenda was discussed.

List of the Members:-

Chairperson: Mrs. Pardeep Kaur

Coordinator: Mrs. Jiwan

Administrative Officer: Mr. Manoj Kumar

Members from Faculty: Dr. Rashmi Sharma

Mrs. Deepinder Kaur

Miss Parminder kaur

Mrs. Ravinder kaur

Mrs. Savita

Ms. Simarjit kaur

Member from the Management: Mr. Rohit Bibra

External Member:- Dr. Randhir Singh

Alumni Representative: - Ms. Amandeep Kaur (B.Com)

Students Representative: - Ms. Amandeep Kaur (B.Sc)

PRINCIPAL
PT. MOHAN LAL S.D. COLLEGE FOR GIRLS
FATEHGARH CHURIAN



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Ref. No. Sd fgc/1277-a

Dated 15.4.24

Proceeding of the Meeting:-

Circulated agenda was thoroughly discussed and suggestions are given to be implemented.

Recommendation & Suggestions:

1. Each department should make effort to arrange at least one educational trip in a semester.
2. Lecturers should make more use of audio-visual aid to make the lectures more interesting for the students.
3. History department as well as Punjabi department should take initiative to take the students to the historical sites once in a semester, so that the students can get first-hand knowledge
4. All the departments which are providing professional education should try to make more field visits/internship efforts

From:-

PT. MOHAN LAL S.D. COLLEGE FOR GIRLS

Mrs. Pardeep Kaur

(Principal)

NAAC Co-ordinator

Mrs. Diwan



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Ref. No. .../1277-9


Dated ...15.4.24...

Action taken

On 10.10.24 The commerce Department of the college organised a visit to " Trillium Mall" of Amritsar

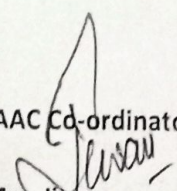
On 1.10.24 the college organized trip to Shri Anandpur Sahib and Chandigarh

On 27th September 2024, The Commerce Department of the college organized an Industrial Visit to " Verka Milk Plant

From:  PRINCIPAL
PT. MOHAN LAL S.D. COLLEGE FOR GIRLS
FATEHGARH CHURIAN

Mrs. Pardeep Kaur

(Principal)

 NAAC Co-ordinator

Mrs. Jiwan